Annual Action Plan of GIBE, January 1, 2022-December 31, 2022.

Prepared by Board of Directors, GIBE.

Objective One

To execute administrative and Communication tasks:

~~carrying out daily secretarial and other administrative activities, January-December 2022, the Chairman, the Secretary and the Treasurer;

~~coordinating and attending the performances of the already-established committees, January-December 2022, BD;

~~Preparing annual activity and financial reports of the year 2021, January and February 2022, the Chairperson and the Treasurer respectively;

~~organizing and calling the annual meeting of the general assembly, March 2022, the Chairperson and the Communication Director;

~~assessing the annual activity and financial reports for final approval, March 2022, GA;

~~looking in to the annual action plan of the year 2022 for final approval and designing implementation strategies, March 2022, GA;

~~preparing annual action plan of2023, November-December 2022, Program Director;

~~promoting the purposes and activities of GIBE through various regular and social medias, January-December 2022, the Communication Director;

~~updating the website by uploading current, informative documents, January-December 2022, the Communication Director;

~~opening accounts of Facebook and twiter, April-June 2022, the Communication Director.

Objective Two

To Strengthen the Organizational Structure of GIBE:

~~preparing a registration format for members, January-March 2022, the Communication Director;

~~recruiting at least 5 new members, January-December 2022, BD and GA;

~~forming a steering committee consisting of voluntary members for the performance of different activities in Ethiopia, October-December 2022, BD;

~~coordinating and attending the performances of the Volunteers’ Team, January-December 2022, Program Director;

~~identifying and contacting with national and international organizations working with GIBE as partners at international level, January-December 2022, BD;

Objective Three

To Raise Funds to cover project and administrative expenses through Various mechanisms;

~~collecting membership fees, January-December 2022, the Treasurer;

~~collecting special financial contributions from members for specific purposes with the decision of the GA, April-June, the Treasurer;

~~receiving donations from benevolent individuals, organizations, private companies and others, January-December 2022,the Treasurer;

~~formulating different 2 project proposals in conformity with the purpose of GIBE, January-December 2022,BD;

~~submitting and following the proposals to the relevant donor organizations, April-December 2022,BD;

~~addressing and lobbying potential donor organizations by letter or in person, January-December 2022, BD and GA;

~~designing and implementing other fund-raising mechanisms with the approval of BD, January-December, Fund-raising Committee and the Treasurer;

Objective Four

To Build Organizational Capacity of GIBE:

~~making need-assessment surveys in Ethiopia, April-September 2022, Program Director and Volunteers’ Team;

~~prioritizing the identified needs, July-September 2022, BD;

~~assessing the working atmosphere for GIBE in Ethiopia, April-June 2022,Program Director and Volunteers’ Team;

~~identifying main stakeholders which will cooperate with GIBE In its operation in Ethiopia, January-December 2022,Program Director and Volunteers’ Team;

~~organizing four Webinars on different blindness-related topics, March, May, August and November 2022, BD;

~~facilitating a national conference or a Webinar focusing on the challenges of blindness and introduction of GIBE by addressing participants from Ethiopia, October-December 2022, BD and the Volunteers’ Team;

~~preparing a five-years (2022-2026( strategic plan document of GIBE, July-December 2022, BD.

Summary of the activities of GIBE in quarters of the year 2022

Quarter One January-March:

~~carrying out daily secretarial and other administrative activities;

~~coordinating and attending the performances of the already-established committees;

~~coordinating and attending the performance of the Volunteers’ Team;

~~Preparing annual activity and financial reports of the year 2020;

~~organizing and calling the annual meeting of the general assembly;

~~assessing the annual activity and financial reports of the year 2021 for final approval;

~~looking in to the annual action plan of the year 2022 and designing implementation strategies;

~~promoting the purposes of GIBE through various regular and social medias;

~~updating the website by uploading current, informative documents;

~~preparing a registration format for members;

~~recruiting at least one new member;

~~collecting membership fees;

~~receiving donations from benevolent individuals, organizations, private companies and others;

~~formulating a proposal on a mini-project complying with the purpose of GIBE;

~~addressing and lobbying potential donor organizations by letter or in person;

~~organizing one Webinar on a blindness-related topic.

Quarter Two April-June:

~~carrying out daily secretarial and other administrative activities;

~~coordinating and attending the performances of the already-established committees;

~~coordinating and attending the performance of the Volunteers’ Team;

~~promoting the purposes of GIBE through various regular and social medias;

~~updating the website by uploading current, informative documents;

~~opening new Facebook and Tutor accounts;

~~recruiting at least one new member;

~~identifying international organizations working with GIBE as partners at international level;

~~collecting membership fees;

~~receiving donations from benevolent individuals, organizations, private companies and others;

~~addressing and lobbying potential donor organizations by letter or in person;

~~identifying operational issues in Ethiopia which are related to the purpose of GIBE;

~~assessing the working atmosphere for GIBE in Ethiopia;

~~organizing one Webinar on a blindness-related topic;

Quarter Three July-September:

~~carrying out daily secretarial and other administrative activities;

~~coordinating and attending the performances of the already-established committees;

~~coordinating and attending the performance of the Volunteers’ Team;

~~promoting the purposes of GIBE through various regular and social medias;

~~updating the website by uploading current, informative documents;

~~recruiting at least two new members;

~~identifying international organizations working with GIBE as partners at international level;

~~collecting membership fees;

~~receiving donations from benevolent individuals, organizations, private companies and others;

~~preparing a project proposal in conformity with the purpose of GIBE;

~~addressing and lobbying potential donor organizations by letter or in person;

~~prioritizing the identified issues based upon factors which will be identified;

~~identifying main stakeholders which will cooperate with GIBE In its operation in Ethiopia;

~~preparing a five-years (2022-2026( strategic plan document of GIBE ;

~~organizing one Webinar on a blindness-related topic;

Quarter Four October-December:

~~carrying out daily secretarial and other administrative activities;

~~coordinating and attending the performances of the already-established committees;

~~coordinating and attending the performance of the Volunteers’ Team;

~~preparing annual action plans of2023;

~~promoting the purposes of GIBE through various regular and social medias;

~~updating the website by uploading current, informative documents;

~~recruiting at least one new member;

~~forming a steering committee consisting of voluntary members for the performance of different activities in Ethiopia;

~~collecting membership fees;

~~receiving donations from benevolent individuals, organizations, private companies and others;

~~following the result of the already submitted proposal;

~~addressing and lobbying potential donor organizations by letter or in person;

~~facilitating a national conference or a Webinar focusing on the challenges of blindness and introduction of GIBE by addressing participants from Ethiopia;

~~finalizing the preparation of the five-years’ strategic plan document of GIBE;

~~organizing one Webinar on a blindness-related topic;